

TOWN OF ST. LEO
REGULAR COMMISSION MEETING
June 14, 2010
7:00 PM

OPENING – William E. Hamilton

INVOCATION AND PLEDGE OF ALLEGIANCE – Donna DeWitt, O.S.B.

ROLL CALL Donna DeWitt, O.S.B. – Mayor Pro Tem
Richard Christmas – Commissioner, - absent
William Hamilton, - Mayor
Robert Courtney - Commissioner

STAFF Joan Miller - Town Clerk
Patricia Petruff - Town Attorney
Kerry Barnett – Fire Inspector

GUESTS Jack Gardner - resident
James Adcock - TECO
Michael Gradisher - SLU
Larry Gerwig – Creative Contractors
Troy Powell – Creative Contractors
Brian E. Corley – Supervisor of Elections

MINUTES **MOTION: TO APPROVE THE MINUTES OF MAY 10, 2010.**
MOTION BY: Commissioner DeWitt
SECOND: Commissioner Courtney
Discussion.
VOTE: Unanimous for Approval, 3/0

**MOTION: TO APPROVE THE MINUTES OF SPECIAL MEETING
HELD ON JUNE 4, 2010.**
MOTION BY: Commissioner DeWitt
SECOND: Commissioner Courtney
Discussion.
VOTE: Unanimous for Approval, 3/0

EXPENSES AND BUDGET REVIEW

**MOTION: TO ACCEPT FINANCIAL REPORT DATED JUNE 14,
2010.**
MOTION BY: Commissioner Courtney
SECOND: Commissioner DeWitt
Discussion.
VOTE: Unanimous for Approval, 3/0

MAYOR'S REPORT –

FIRE INSPECTION FEE ORDINANCE #10-02 –Second Final Reading

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF ST. LEO FLORIDA, PROVIDING FOR FIRE INSPECTION USER FEES; PROVIDING FOR WAIVER OF FEES AT THE DISCRETION OF TOWN COMMISSION, PROVIDING FOR RETROACTIVE APPLICATION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Public hearing was opened.

After no comment, the public hearing was closed.

MOTION: TO APPROVE ORDINANCE # 10-02 AS READ BY ATTORNEY PETRUFF.

MOTION BY: Commissioner DeWitt

SECOND BY: Commissioner Courtney

Discussion.

VOTE: Unanimous for Approval, 3/0

RESOLUTION 10-10

RESOLUTION NUMBER 10-10, OF THE TOWN OF ST. LEO, FLORIDA, IMPLEMENTING THE PROVISIONS OF SECTION 106.07(2)(A)2., FLORIDA STATUTES, REQUIRING ELECTRONIC FILING OF CAMPAIGN FINANCE REPORTS OF LOCAL CANDIDATES AND POLITICAL COMMITTEES; ESTABLISHING AN ELECTRONIC FILING SYSTEM AND REQUIRING A WRITTEN ACKNOWLEDGEMENT REGARDING CERTAIN MATTERS PERTAINING TO THE ELECTRONIC FILING SYSTEM.

Discussion. Supervisor of Elections Brian Corley suggested that the technology is for new candidates for elected office only, not for the annual financial disclosure form.

MOTION: TO APPROVE RESOLUTION 10-10 AS READ BY ATTORNEY PETRUFF.

MOTION BY: Commissioner DeWitt

SECOND BY: Commissioner Courtney

Discussion.

VOTE: Unanimous for approval, 3/0

Open Commission Seat

Mayor Hamilton introduced Jack Gardner as a potential candidate to take the open commission seat. Mr. Gardner was recognized having attended Town Hall meetings in the past specifically dealing with a tree removal request.

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Mr. Gardner introduced himself to the commission and gave a short biography. Mayor Hamilton then recommended the appointment of the vacant commission seat to be filled by Jack Gardner of Lake Jovita.

Commissioner Courtney asked that at a future meeting, the commission consider changing the Town Charter's requirements for open commission seats.

Mayor Hamilton asked for the consent of the commission to approve Jack Gardner, to fill seat #5.

MOTION: TO APPROVE THE APPOINTMENT OF JOHN (JACK) GARDNER AS COMMISSIONER, FOR SEAT # 5.

MOTION BY: Commissioner DeWitt

SECOND BY: Commissioner Courtney

Discussion.

VOTE: Unanimous for approval, 3/0

Mr. Jack Gardner will be sworn in at the next commission meeting.

**ATTORNEY'S REPORT
SCHOOL CONCURRENCY**

A letter was prepared for and signed by Mayor Hamilton then sent to Superintendent Heather Fiorentino, also copied to Pasco County Commissioner, Pat Mulieri, to opt out of the Interlocal Agreement for School Concurrency.

USE OF LAKE JOVITA WATERFRONT

Attorney Petruff reported that there was no, "good", or "easy", way to regulate use of residential lakefront property, especially if the property owner has given permission to persons to use the property for lake access.

SAINT LEO UNIVERSITY

On June 4th, 2010, Saint Leo University requested approval to begin site development work for both the Softball/Parking Lot and School of Business projects. Saint Leo University was asked to write a letter specifically requesting what work to be done. An e-mail was received by the Clerk's Office in response of this request.

The e-mail included request of work to include:

Contractor Mobilization Setting construction trailer, installing temporary utilities, Installing project fence, Installing erosion control fabric, Clearing & grubbing site, Installing underground utilities and Site grading and temporary road for the school of business.

Attorney Petruff recommended the Town of St. Leo commission authorize Saint Leo University to begin all requested items with the exception of the setting of the construction trailer and installation of utilities.

MOTION TO APPROVE THE REQUESTS OF E-MAIL FROM SAINT LEO UNIVERSITY, DATED JUNE 06, 2010, WHICH INCLUDE:

INSTALLING PROJECT FENCE.

INSTALLING EROSION CONTROL FABRIC.

CLEARING & GRUBBING SITE.

INSTALLING UNDERGROUND UTILITIES.

SITE GRADING AND TEMPORARY ROAD FOR THE SCHOOL OF BUSINESS.

ALL THE ABOVE ARE APPROVED WITH THE EXCEPTION OF SETTING THE CONSTRUCTION TRAILERS (SCHOOL OF BUSINESS AND THE SOFTBALL FIELD) AND UTILITIES FOR THOSE TRAILERS.

MOTION BY: Commissioner DeWitt

SECOND BY: Commissioner Courtney

Discussion.

VOTE: Unanimous for approval, 3/0

Discussion.

MOTION: TO AUTHORIZE SAINT LEO UNIVERSITY TO PLACE CONSTRUCTION TRAILERS AND HOOK UP FOR TEMPORARY UTILITIES TO TRAILERS FOR THE BUSINESS SCHOOL AND SOFTBALL FIELD CONSTRUCTION SITES, THE UNIVERSITY WILL COMPLETE SUBMITTAL OF THE TEMPORARY USE PERMITS (SCHOOL OF BUSINESS AND THE SOFTBALL FIELD) AND WILL GO THROUGH THE TOWN OF ST. LEO, TEMPORARY USE PERMIT PROCESS INCLUDING APPROVAL BY THE FIRE INSPECTOR AND DADE CITY BUILDING DEPARTMENT.

MOTION BY: Commissioner DeWitt

SECOND BY: Commissioner Courtney

Discussion.

VOTE: Unanimous for approval, 3/0

OLD BUSINESS- NONE

Brother James Hallett should be recognized for his years of commitment and service to the Town of St. Leo. The Town Clerk will consider options as to how this can occur.

ADJOURNMENT

MOTION: TO ADJOURN MEETING AT 7:38 P.M.

MOTION BY: Commissioner DeWitt

SECOND BY: Commissioner Courtney

VOTE: Unanimous for Resolution, 3/0 Adopted

Respectfully, Joan Miller, C.M.C.